

Chapter 2
Rules for Accommodation of Doctoral Candidates in the Dormitories of Lodz University of Technology

§ 4

1. Doctoral candidates of Lodz University of Technology and candidates for the Interdisciplinary Doctoral School of Lodz University of Technology (Applicant Candidate) may apply for accommodation in a Dormitory of Lodz University of Technology (DS) at the Academic Estate of Lodz University of Technology.
2. The Applicant Candidate may apply for accommodation in a room together with their children, spouse, or partner who is not a doctoral candidate at Lodz University of Technology.
3. The basic criterion for granting accommodation in the DS is the distance between the Applicant's permanent place of residence and Lodz University of Technology.
4. Priority for accommodation, regardless of the place of permanent residence, shall be given to mothers and fathers raising children, pregnant Applicant Candidates, as well as persons in a particularly difficult life situation.
5. The detailed rules for granting accommodation to students in 1st and 2nd DS are set out in Chapter 3 of this Appendix.

§ 5

1. Candidates for the Interdisciplinary Doctoral School of Lodz University of Technology (IDS TUL) declare their intention to apply for accommodation in the Dormitory of Lodz University of Technology in the relevant part of the Candidate's Personal Questionnaire as part of recruitment to IDS TUL and submit applications for accommodation (or their scans, as appropriate) in person at the office of the 9th DS or send by e-mail to the address of the Dormitory Manager, within the prescribed deadlines and procedures. A specimen of the application for accommodation is available on the IDS TUL website.
2. Doctoral candidates applying for an extension of accommodation for the next semester/academic year submit applications for continuation of accommodation in the Student Dormitory to the DS office in which they reside, within the deadlines set by the DS Manager.
3. The Candidate applying for accommodation together with their children or spouse and the Candidate applying for accommodation due to a special life situation should attach documents confirming the declared situation to the application submitted to the 9th DS office.
4. Applications for accommodation are verified by the DS administration and, if necessary, the DS administration may request the Applicant Candidate to supplement the documentation. A finding of inconsistency of the information provided in the application with the facts or submitted documentation may exclude the application from further proceedings. The decision in this matter shall be made by the Dormitory Manager.
5. The documentation submitted by the Applicants is collected and stored in the DS office.
6. On the basis of submitted applications, the DS Manager prepares a list of persons who have been granted accommodation in the DS at the Academic Estate of Lodz University of Technology.
7. Decisions regarding the accommodation of an applicant are made by the DS Manager.
8. Decisions on accommodation applications shall be communicated by DS administrations by e-mail, respectively: in the case of doctoral candidates of IDS TUL - to the University Electronic Mail System, in the case of a new person taking up education at TUL who does not yet have an email account – to the e-mail account provided by the Applicant in the application.
9. The Applicant who received a refusal decision in a given round of examining applications for accommodation at the Academic Estate of Lodz University of Technology has the right to lodge a

written appeal to the Vice-Rector for Student Affairs, through the Dormitory, within 14 days of receipt of information on the decision of the DS Manager.

§ 6

Detailed rules for the use of accommodation at the Academic Estate of Lodz University of Technology by students and doctoral candidates as well as the rights and obligations of residents are set out in in the *Regulations of Student Dormitories at the Academic Estate of Lodz University of Technology*.