

Chapter 3
Detailed Rules for Accommodation of Doctoral Candidates in the 1st and 2nd Dormitory of Lodz University of Technology

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1. A student or doctoral candidate at Lodz University of Technology who resides outside Lodz and for whom a daily commute to the University would prevent or significantly hinder their studies may apply for accommodation.
2. The decision on granting accommodation is made by a Committee composed of the Director of the TUL Residential Area and the Chair of the Accommodation Committee. Before making a decision, the Committee may consult the Manager of a relevant Dormitory.
3. The organization of accommodation is handled by the administration of the Residential Area of Lodz University of Technology with the participation of the Accommodation Committee.
4. The basic criterion for granting the right of residence is the distance between the applicant's permanent place of residence and Lodz University of Technology.
5. Priority for accommodation shall be given to students and doctoral candidates of Lodz University of Technology residing permanently outside Lodz. For students, an additional criterion for the allocation of places is the attainment of outstanding academic or sporting achievements, as evidenced by the accumulation of 500 points under the catalogue of achievements included in the application for the Rector's scholarship, confirmed by the award of the Rector's scholarship in the semester preceding the period of residence, or by participation, during the period of residence, in the second or third edition of the Excellence in Engineering: Talents in Research with Opportunities Programme (E2TOP).
6. In the case of applications for extension of residence for the next academic year, an additional criterion is the opinion issued by the Dormitory administration in which the applicant student or doctoral candidate lived in the previous period.
7. In justified and documented cases, the applicant student or doctoral candidate may apply for accommodation in a single-occupancy room, provided that a monthly fee is paid for two beds.
8. The applicant student or doctoral candidate may apply for accommodation in a room together with their children or spouse. When applying for a double room, a relevant document confirming your marital status must be provided.
9. A student or doctoral candidate applying for a place shall submit to the administration of a relevant TUL Dormitory a printed, completed and signed "Application for a place in the 1st or 2nd Dormitory of Lodz University of Technology" generated from the website of the Student Government of Lodz University of Technology (<https://samorzad.p.lodz.pl/>) or send a scan of the completed application via e-mail. Email addresses are available on the website of Lodz University of Technology Residential Area (<https://p.lodz.pl/studenci/osiedle-akademickie-pl>). The deadline for submitting the application is specified in the schedule announced by the Accommodation Committee.

10. A student or doctoral candidate shall attach the following to their application for accommodation, as appropriate:
 - 1) student: certificate from the Dean's Office confirming student status;
 - 2) doctoral candidate: certificate from the Dean's Office or the Office of the Interdisciplinary Doctoral School of Lodz University of Technology confirming the status of a doctoral candidate;
 - 3) persons newly admitted to studies: confirmation of admission to studies;
 - 4) a copy of the decision to grant the Rector's scholarship for the semester preceding the semester in which the accommodation is to be granted (if available);
 - 5) confirmation from the Dean's Office of participation, during the relevant period of residence in the Excellence in Engineering: Talents in Research with Opportunities Programme (E2TOP).

Incomplete applications will not be processed.

11. The committee referred to in point 2 shall decide on the granting accommodation, taking into account the applicant's housing situation and the priority criteria set out in point 5.
12. Decisions of the Committee on applications for accommodation shall be communicated by email to the address provided by the applicant on the application.
13. In the case of a graduate of Lodz University of Technology who has submitted an application for admission to second-cycle studies or applies for admission to the Interdisciplinary Doctoral School of Lodz University of Technology in a given academic year and who does not have a valid decision on admission to studies of Lodz University of Technology within the deadline required for submitting an application for a place, and meets the conditions set out in point 1 of these Regulations, the Committee issues a conditional decision. The final decision in this case is made after the applicant has provided a copy of the admission decision. The applicant student is obliged to present this decision no later than 5 working days after the publication of admission results for studies in a given recruitment mode, and the applicant doctoral candidate – by November 30 of a given academic year.
14. The decision of the Committee may be appealed to the Vice-Rector for Student Affairs submitted within 14 days of receipt of the decision. Decision of the Vice Rector for Student Affairs is final.
15. Any unallocated places remain at the disposal of the administration of the Residential Area of Lodz University of Technology.
16. In individual cases not covered by these Regulations, the decision is made by the Vice Rector for Student Affairs.

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Detailed rules for the use of accommodation at the Academic Estate of Lodz University of Technology by students and doctoral candidates as well as the rights and obligations of residents are set out in the *Regulations of Student Dormitories at the Academic Estate of Lodz University of Technology*.