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***Appendix No. 7 to the Regulations for Participation in the Task***

***"Crossing Borders and Horizons" for the best doctoral candidates from Poland and abroad, pursuing training at the doctoral school, as part of the project***

***titled "IMPROVE - International Mission for Promoting Research and Optimal Values in Education"***

***implemented by Lodz University of Technology under the STER programme Internationalization of doctoral schools – 2024 Call***

***financed by the National Agency for Academic Exchange***

**AGREEMENT BETWEEN LODZ UNIVERSITY OF TECHNOLOGY AND THE PROJECT PARTICIPANT**

Concluded on \_\_\_\_\_\_\_\_\_\_ in Łódź, hereinafter referred to as the "Agreement", between:

**Lodz University of Technology, 116 Żeromskiego, 90-924 Lodz**, **NIP: 727-002-18-95**, **REGON: 000001583**, hereinafter referred to as the "University", represented by

**prof. dr hab. inż. Agnieszka Ruppert – Director of the Interdisciplinary Doctoral School of Lodz University of Technology***,* being the Beneficiary within the meaning of the agreement on the implementation and financing of the project titled "IMPROVE - International Mission for the Promotion of Research and Optimal Values in Education" (hereinafter referred to as the Project) under the STER Programme Internationalisation of Doctoral Schools - 2024 Call (hereinafter referred to as the Programme), concluded with the National Agency for Academic Exchange, hereinafter referred to as the "Agreement" with the University."

and

Mrs./Mr.: ……………………………………, PESEL number/passport number …………………………, address of residence: ………………………………………., hereinafter referred to as the “Project Participant”.

The Parties have agreed on the following terms of the Agreement:

**§ 1 – subject of the agreement**

1. The Parties mutually decided to implement mobility under the “STER – Internationalisation of Doctoral Schools – 2024 Call, financed by NAWA” Programme in compliance with the provisions of the Agreement with the University.
2. The Participant of the Project “IMPROVE ***-*** *International Mission to Promote Research and Optimal Values in Education”* declares and confirms that he/she has become familiar with the Program documentation and the obligations imposed on him/her in the Agreement with the University and the documents listed therein and accepts them.
3. The University will provide the Project Participant with funding for the implementation of activity …………………………………………… *(provide a short description of the Activity together with the dates in which the Activity will be implemented),* hereinafter referred to as the “Activity”.
4. The Project Participant accepts funding and undertakes to implement the Activity referred to in 3.
5. The Project Participant declares that he/she has read and accepts the terms of the Agreement. Any changes to the Agreement must be made in writing under penalty of nullity.

 **§ 2 – duration of the agreement**

1. The Agreement enters into force on the date of its conclusion, i.e. after signing by the last of the parties.
2. The activity will start on \_\_\_\_\_\_\_\_\_\_[[1]](#footnote-2) and will end on \_\_\_\_\_\_\_\_\_\_[[2]](#footnote-3).

**§ 3 – Co-financing for the Activity**

1. The co-financing of costs related to the Activity amounts to PLN \_\_\_\_\_\_\_\_\_\_ (in words: \_\_\_\_\_\_\_\_\_\_). The above amount consists of the amount allocated for travel in the amount of \_\_\_\_\_\_\_\_\_\_ and the amount allocated for living and accommodation costs in the amount of \_\_\_\_\_\_\_\_\_\_.
2. The Project Participant undertakes to complete the evaluation questionnaire within the time limit and according to the principles specified in the Programme.
3. The Project Participant is obliged to provide, depending on the nature of the Activity, the appropriate
certificate, together with the required signatures, confirming the correct performance of the Activity by them. The certificate template constitutes Appendix 1 to the Agreement.
4. Within 10 days of the end of the Activity, the Project Participant is obliged to deliver a correctly completed Financial Settlement form to the Task Office. The financial settlement of the trip constitutes Appendix No. 2 to the Agreement.

**§ 4 – payments to the Project Participant**

1. Within 10 business days of the entry into force of the Agreement, a payment in the amount of PLN \_\_\_\_\_\_\_\_\_\_ will be made to the Project Participant.
2. The remaining part will be paid by the University to the Project Participant in up to 10 working days after the University accepts the Financial Settlement of the trip referred to in § 3 (4).
3. If the amount of funds transferred to the Project Participant in accordance with § 4 (1) exceeds the amount due shown in the Financial Settlement of the trip, the Project Participant is obliged
to return the amount constituting the difference between the amount paid and the amount due to him within 10 days of the request from TUL. The financial resources returned by the Project Participant referred to in the previous sentence constitute unused resources within the meaning of the Agreement with the University.
4. Payments will be made to the Project Participant's bank account into which the doctoral scholarship paid by TUL is transferred, as detailed below:

Bank name:

Exact name of account holder:

Full account number (including IBAN/BIC bank codes):

Account currency:

SWIFT number:

**§ 5 - Personal data**

By entering into this agreement, the Project Participant is obliged to submit the Project Participant Declaration (Appendix 3 to the Agreement - Project Participant Declaration). Failure to submit the above declaration by the Project Participant constitutes grounds for non-payment of funds to the Project Participant and for the University to withdraw from this Agreement.

**§ 6 – Applicable law and court jurisdiction**

The award and payment of funding under the Programme is made on the basis of the provisions of the Agreement, taking into account the provisions of the Agreement with the University. Any disputes related to the Agreement will be resolved in accordance with Polish law.

**§ 7 Force majeure**

1. The Parties are exempt from liability for failure to fulfil their obligations under the Agreement due to force majeure.
2. The Parties understand force majeure as an event or combination of events beyond the control of the Project Participant, which prevent or seriously hinder the performance of its obligations under the Agreement, which the Project Participant could not have foreseen and which it could not have prevented or overcome by acting with due diligence.
3. A Party may only invoke force majeure if it informs the other Party in writing immediately, but no later than within 3 days, of the occurrence of force majeure (together with a description of the situation or event), the expected duration of the force majeure and the estimated consequences of the force majeure.
4. The Parties are obliged to take the necessary measures to limit damage caused by force majeure and to make every effort to resume performance of the Agreement as soon as possible.
5. In order to limit the damage caused by force majeure, the Project Participant undertakes to purchase airline tickets with the possibility of returning or rescheduling them at no cost, booking a stay at the place of the Activity with the possibility of cancelling it at no cost, etc.
6. In the event of force majeure preventing the implementation of mobility in accordance with the Agreement, the Project Participant incurring the costs related to the implementation of the Activity is obliged to provide the Project Office with confirmation of the actual expenses incurred and all information and documents confirming the occurrence of force majeure and information on the remedial measures taken by the Project Participant. The method of documenting the indicated costs and information is agreed upon by the Project Participant with the Project Office.
7. In the event of force majeure preventing the implementation of the mobility in accordance with the Agreement, only costs that cannot be recovered, despite attempts made by the Project Participant, are considered eligible costs incurred by the Project Participant.
8. The final decision on recognizing the expenses incurred by the Project Participant pursuant to §8 (6) as eligible costs is made by NAWA.

**§ 8 - Final Provisions**

1. The competent court for the resolution of any disputes arising from the performance of the Agreement will be the Court of competent jurisdiction of the University.
2. This Agreement is drawn up in two counterparts, one for each Party.

*Project Participant*

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 *Name and surname*
prof. dr hab. inż. Agnieszka Ruppert

 Director of the Interdisciplinary Doctoral School

 Lodz University of Technology

*Place and date ………………… …. Place and date…………………..……..*

**Attachments:**

1. STER 2025 – Agreement Appendix 1 – Certificate
2. STER 2025 – Agreement Appendix 2 – Financial settlement of the mobility
3. STER 2025 – Agreement Appendix 3 – Project Participant Declaration
1. dd-mm-yyyy [↑](#footnote-ref-2)
2. dd-mm-yyyy [↑](#footnote-ref-3)