



POLISH NATIONAL AGENCY
FOR ACADEMIC EXCHANGE



Appendix No. 7

AGREEMENT BETWEEN BENEFICIARY AND PROJECT PARTICIPANT

Concluded on _____ in _____, hereinafter referred to as the "Agreement", between:

University/ Scientific Unit/ Research Institute _____, address: _____, NIP: _____, REGON: _____, hereinafter referred to as the "University", represented by Ms/Mr _____¹– _____² who is the Beneficiary within the meaning of the contract for the implementation and financing of the project entitled _____ (hereinafter referred to as the Project) under the _____ Programme (hereinafter referred to as the Programme), concluded with the National Agency for Academic Exchange, hereinafter referred to as the "Agreement" with the University".

and

Ms/Ms: _____³, PESEL number/passport number _____, address: _____, called hereinafter referred to as a "Project Participant".

The Parties have agreed on the following terms of the Agreement:

§ 1 – SUBJECT OF THE CONTRACT

1. The Parties mutually decided to carry out the scholarship exchange under the Programme in compliance with the provisions of the Agreement with the University.

¹ Name and surname

² Function

³ Name and surname of the Project Participant



2. The Project Participant declares and confirms that they have read the Programme documentation and the obligations imposed on them by the Agreement with the University and the documents listed therein and accepts them.
3. The University will provide the Project Participant with funding for the implementation of a short form of education _____ (a short description of the Action should be provided along with the dates on which the Action will be implemented), hereinafter referred to as the "Action".
4. The Project Participant accepts the co-financing and undertakes to implement the Action referred to in 3.
5. The Project Participant declares that he has read and accepts the terms of the Agreement. The introduction of any changes to the Agreement requires a written form under pain of nullity.

§ 2 – DURATION OF THE CONTRACT

1. The Agreement enters into force on the day of its conclusion, i.e. after signing by the last of the parties.
2. The activity will start on _____⁴ and end on _____⁵

§ 3 – CO-FINANCING OF THE ACTION

1. Co-financing of costs related to the Action amounts to _____ PLN (in words: _____). The above amount consists of an amount intended for travel in the amount of _____ and an amount intended for maintenance costs in the amount of _____ and _____ (list any other costs of the Action).
2. The Project Participant undertakes to complete the evaluation questionnaire on time and on the terms set out in the Programme.
3. The Project Participant is obliged to provide, depending on the nature of the Activity, an appropriate certificate confirming the correct performance of the Action by them. The model certificate is attached as Appendix 1 to the Agreement.
4. Within _____ days from the end of the Activity, the Project Participant is obliged to provide the University with a correctly completed form of Financial settlement of the trip. The financial settlement of the trip is attached as Appendix 2 to the Agreement.

§ 4 – PAYMENTS TO THE PROJECT PARTICIPANT

1. Within _____ days from the entry into force of the Agreement, a payment of _____ PLN will be ordered to the Project Participant.

⁴ dd-mm-yy

⁵ dd-mm-yy



2. In the remaining scope, the University will pay the Project Participant funds on time until _____ after the University has accepted the Financial Settlement of the trip referred to in § 3 (4).
3. If the amount of funds transferred to the Project Participant in accordance with § 4 (1) exceeds the amount due shown in the Financial Settlement of the trip, the Project Participant is obliged to return the amount constituting the difference between the amount paid and the amount due to him within _____ days from the acceptance by the University of the Financial Settlement of the trip. The funds returned by the Project Participant referred to in the previous sentence constitute unused funds within the meaning of the Agreement with the University.
4. Payments will be made _____ (please indicate the method of payment to the ProjectParticipant).

§ 5 - PERSONAL DATA

By concluding this agreement, the Project Participant is obliged to submit a statement regarding personal data, constituting Appendix 3 to the Agreement. Failure to submit the above statement by the Project Participant is the basis for non-payment of funds to the Participant of the Project and to withdraw by the University from the Agreement within 3 months from the date of its conclusion i.e. until _____ .

§ 6 – APPLICABLE LAW AND JURISDICTION

The granting and payment of co-financing under the Programme is made on the basis of the provisions of the Agreement, taking into account the provisions of the Agreement with the University. Any disputes related to the Agreement will be resolved in accordance with Polish legislation.

§ 7 - FINAL CONDITIONS

1. The court competent to settle any disputes arising from the implementation of the Agreement will be the Court competent for the University.
2. This Agreement is drawn up in two identical copies, one for each Party.

Participant of the Project

for the University



POLISH NATIONAL AGENCY
FOR ACADEMIC EXCHANGE

Name and surname

First name, last name and function

Signature.....

Signature.....

Place and date

Place and date.....

University Seal

Attachments:

- 1) Specimen Certificate⁶
- 2) Specimen of financial settlement of the trip⁷
- 3) Specimen Statement of the Project Participant⁸

⁶ The Specimen Certificate is attached as Appendix 12 to the Guidelines.

⁷ The Specimen of the Financial Settlement of the Trip is attached as Appendix 11 to the Guidelines.

⁸ The specimen Statement of the Project Participant is attached as Appendix 4 to the Guidelines.

116 Stefana Żeromskiego Street, 90-543 Łódź, **Building A33**

Phone Number. +48 42 631-28-55, isd@adm.p.lodz.pl

Correspondence Address:

116 Żeromskiego Street, 90-924 Łódź