



Regulations for Award and Payment of Scholarships to Best Foreign Doctoral Candidates and Doctoral Candidates from Poland Implementing Doctoral Projects in International Cooperation Pursuing *Joint Degree or Double Degree* – within STER Programme – Internationalisation of Doctoral Schools: *Curriculum for advanced doctoral education & training – Cadet Academy of TUL.*

(Task 6 Award for outstanding cadets – NAWA scholarships)

§ 1 General Provisions

1. This document defines the rules of implementation of Task 6 – Award for outstanding cadets –NAWA scholarships (hereinafter referred to as 'Task') by the Interdisciplinary Doctoral School of Lodz University of Technology (hereinafter referred to as IDS TUL), which is a part of the project 'Curriculum for advanced doctoral education & training - CADET Academy of TUL'. (contract number PPI/STE/2020/1/00027/U/00001) co-financed by the Polish National Agency for Academic Exchange within the STER Programme. The project is implemented over the period 04.01.2021. - 31.12.2023.
2. The objective of the task is to provide scholarship support to doctoral candidates carrying out doctoral projects in international cooperation and pursuing a joint degree or a double degree.

§ 2 Definitions and interpretations

The following terms, as used herein, shall have the following meaning:

1. **act** - the Act of 20 July 2018. Law on Higher Education and Science (i.e. Journal of Laws of 2021, item 478 as amended);
2. **project** - the project entitled Curriculum for advanced doctoral education & training - CADET Academy of TUL, referred to in the project funding agreement no. PPI/STE/2020/1/00027/U/00001 concluded between Lodz University of Technology and Polish National Agency for Academic Exchange (hereinafter referred to as "NAWA");
3. **programme** – STER Programme – Internationalisation of Doctoral Schools;
4. **programme beneficiary** – Lodz University of Technology, ul. Żeromskiego 116, 90 - 924 Łódź, NIP 7270021895, REGON 000001583;
5. **task** –Task 6 of the project proposal entitled Award for outstanding cadets - NAWA scholarships;
6. **IDS TUL** – Interdisciplinary Doctoral School at Lodz University of Technology;
7. **participant** – a Doctoral Candidate who has been qualified for an increased NAWA scholarship, in accordance with the Regulations;
8. **scholarship Agreement** – an agreement concluded between the Programme Beneficiary and the Participant in accordance with the Regulations;
9. **NAWA scholarship** – a scholarship for the best foreign Doctoral Candidates and Doctoral Candidates from Poland, carrying out doctoral projects in international cooperation and pursuing a joint degree or double degree, financed under the project;
10. **Doctoral Candidate** – a person who has the status of a doctoral candidate at IDS TUL;
11. **Foreign Doctoral Candidate** - a foreigner who is a graduate of first-cycle studies, second-cycle studies or Master's degree programme completed in a foreign institution, or a foreigner who is a graduate of the second-cycle studies completed in a Polish institution, or a Polish person who is a graduate of the second-cycle studies completed in a foreign institution.
12. **Committee** - the committee appointed in charge of the NAWA Scholarship.

§ 3 Rules for Awarding NAWA Scholarship

1. The NAWA scholarship is awarded in an open competition announced by the Head of IDS TUL in accordance with the principles of openness, transparency, equal rights and equal opportunities.
2. The NAWA scholarship may be awarded to:
 - 1) the best foreign Doctoral Candidates pursuing their training at IDS TUL;
 - or
 - 2) the best Doctoral Candidates from Poland studying at IDS TUL who carry out doctoral projects in international cooperation and work towards obtaining a joint degree or double degree
3. A NAWA scholarship may be awarded to doctoral candidates, as indicated in (2), who additionally meet the following criteria:
 - 1) have an Individual Research Plan approved (by the Head of IDS TUL);
 - 2) they have not received and do not receive support from other sources (in the scope identical or similar to the extent possible under the project) that would result in double financing of expenses;
 - 3) are preparing a PhD dissertation in a foreign language (English),
4. A NAWA scholarship may be awarded to doctoral candidates, as indicated in (2), who additionally meet one of the following criteria:
 - 1) are working with a supervisor or auxiliary supervisor from a foreign research institution;
 - 2) can demonstrate current research collaboration with a foreign institution, foreign internship or mobility abroad.
5. The NAWA Scholarship, referred to in clause 1, is awarded in the amount of PLN 2500 gross (two thousand five hundred zlotys with 00/100) per month for 8 months of the academic year indicated in the Call for Proposals.
6. The application for the NAWA scholarship, drawn up in accordance with the template set out in **Appendix No. 1**, together with the statement constituting **Appendix No. 2**, shall be submitted by a Doctoral Candidate or a Foreign Doctoral Candidate at a time and place without architectural barriers specified by the Head of the IDS TUL. Applications submitted after the set deadline will not be considered.
7. In order to be granted a NAWA scholarship, a student must sign an agreement according to the template specified in **Appendix No. 3** and an Additional Consent in accordance with the template in **Appendix No. 4**.
8. The NAWA scholarship is paid in arrears from the month in which the Participant submits the documents referred to in sections 6 and 7 after receiving the NAWA funding. It is allowed to pay the NAWA scholarship in arrears from the calendar month indicated in the above agreement.
9. The NAWA scholarship is awarded on a competitive basis:

in the academic year 2022/2023 – 4th year of education – six scholarships,
3rd year of education – six scholarships; 2nd year of education – six scholarships.

10. In the event that the NAWA scholarships scheduled in § 3.9 are not awarded, the unused funds for NAWA scholarships will be allocated to the payment of scholarships, subject to the terms and conditions of the scholarships set out in the Regulations, in additional calls in the academic year 2022/2023 or the following academic year.
11. The NAWA scholarship is awarded by a five-member committee appointed by the Rector upon the proposal of the Chair of the IDS TUL Scientific Council. The composition of the committee is published on the IDS TUL website.
12. The members of the Committee shall elect a Chairperson and a Secretary from among themselves.
13. The Committee is obliged to keep minutes of its meetings. It is permissible to organize a meeting and voting in whole or in part by remote mode. A meeting of the Committee shall be deemed valid if at least three members of the Committee participate in it, and all members of the committee were notified of the date and form of the meeting.
14. If any circumstances prevent a member of the Committee from taking part in the Committee's work or in a situation where the meeting might not be valid, the Rector shall appoint a new Committee member.
15. The Committee is obliged to ensure impartiality and objectivity in the evaluation of applications, while protecting personal data.
16. If the supervisor or auxiliary supervisor of a Doctoral Candidate or Foreign Doctoral Candidate is a member of the Committee evaluating the Doctoral Candidate, the supervisor or auxiliary supervisor shall not be present during the examination of the application in question, which is reflected in the minutes of the Committee meeting.
17. The Committee's decisions are made by a simple majority of votes of the members present at the committee's meeting. If a majority is not achieved, the Chairperson of the Committee shall have the casting vote. Decisions, recommendations, opinions and rankings issued by the Committee shall be signed by the Chairperson of the Committee or, in his/her absence, by the Committee Secretary.
18. Doctoral Candidates of Foreign Doctoral Candidates who, due to their disability, require special support in the period of application or implementation of the project, are asked to report it to the IDS TUL Office during the application process or project implementation. Such support will be provided, to the extent possible, by the TUL Disabled Persons Office (BON) or IDS TUL Office.
19. The basis for the award of a NAWA scholarship is the academic achievements of the Doctoral Candidate or Foreign Doctoral Candidate, which are subject to merit evaluation by the committees on a point scale of 0 - 115, in accordance with the detailed criteria set out in **Appendix 5**.
20. If Doctoral Candidate or Foreign Doctoral Candidate obtains the same number of points, the order of submitting the applications to the IDS TUL Office will be decisive in qualifying for the scholarship.
21. The Committee shall examine applications for the NAWA scholarship taking into account their formal correctness and the fulfillment of the substantive requirements specified in the announcement of the competition. Applications that do not meet formal requirements will not be subject to further assessment.

22. The results of the competition will be published on the IDS TUL website of in the project section.
23. Candidates or Foreign Candidates who have received a negative decision on qualifying for the NAWA scholarship have the right to appeal to His Magnificence Rector of Lodz University of Technology within 14 working days from the date of publication of the results.
24. During the course of the NAWA scholarship, the Doctoral Candidate or Foreign Doctoral Candidate shall be obliged to publish a scientific paper in a scientific journal, or a publication or abstract included in conference proceedings showing single funding, only from the NAWA STER, by including the following information:

The publication/abstract was produced as part of the Doctoral Candidate's participation in a project of the National Agency for Academic Exchange within the framework of the "STER" Programme. - Internationalisation of Doctoral Schools" as part of the project "Curriculum for advanced doctoral education & training - CADET Academy of Lodz University of Technology".
25. Within 30 days of the end of the scholarship period financed by the project, the Doctoral Candidate or Foreign Doctoral Candidate is obliged to deliver to the Office of the IDS TUL a summary report in accordance with the template available on the website of the IDS TUL in the tab of the project, together with the publication of research related to the implementation of the doctorate in the IDS TUL in the form:
 - confirmation of acceptance or publication of the research paper in a scientific journal
 - or
 - publication or abstract included in conference materials together with information about the single funding awarded, included in the report.
26. Doctoral Candidates or Foreign Doctoral Candidates who have their training suspended during the application acceptance period are not eligible to apply for a NAWA scholarship.
27. The payment of the NAWA scholarship may be withheld if the Doctoral Candidate suspends his/her studies during the project.
28. The payment of the NAWA scholarship shall be discontinued if the Doctoral Candidate or Foreign Doctoral Candidate:
 - 1) loses the status of a doctoral candidate or is removed from the register of doctoral candidates at IDS TUL;
 - 2) Doctoral Candidate's training is suspended;
 - 3) in cases specified in § 15 of the Resolution No. 21/2022 of the Senate of the Lodz University of Technology of April 27, 2022 on the adoption of the Regulations of the Interdisciplinary Doctoral School at Lodz University of Technology;
 - 4) does not show satisfactory progress in the preparation of the doctoral dissertation, in his or her supervisor's or supervisors' opinion or the supervisor's and the auxiliary supervisor's opinion;
 - 5) fails to deliver progress reports within the prescribed period.
 - 6) has received support from other sources (to an extent identical or similar to that possible under the project) which would result in double financing of expenditure.



29. The decision to withhold NAWA scholarship payments is made by the Committee. If a dispute arises, the committee makes decisions after consultation with the IDS TUL Scientific Council.

§ 4 Final Provisions

1. Any matters that are not regulated in these Regulations shall be governed by generally applicable regulations and TUL internal regulations.
2. These Regulations shall enter into force on September 1, 2022



APPLICATION FORM

A. DOCTORAL CANDIDATE DATA	
FIRST NAME AND LAST NAME	
REGISTER NUMBER	
YEAR OF TRAINING / SEMESTER	
PHONE NUMBER	
E-MAIL ADDRESS (in the TUL domain)	
B. SUPERVISOR DATA	
SCIENTIFIC DEGREES / TITLES NAME AND SURNAME	
UNIT	
C. CO-SUPERVISOR / AUXILIARY SUPERVISOR DATA*	
SCIENTIFIC DEGREES / TITLES NAME AND SURNAME	
UNIT	
D. DISSERTATION	
THE SUBJECT OF THE DOCTORAL DISSERTATION (OR SUBJECT AREA)	
SCIENTIFIC DISCIPLINE	
DEADLINE FOR SUBMITTING THE DOCTORAL DISSERTATION	



E. SCIENTIFIC ACHIEVEMENTS (MAX. 30 POINTS) <i>(SHOW ONLY THE ACHIEVEMENTS FOR THE REPORTING PERIOD, I.E. OF THE PREVIOUS ACADEMIC YEAR, AND THAT CONCERN THE SUBJECT OF THE DOCTORAL DISSERTATION)</i>							
I. BOOKS AND SCIENTIFIC PUBLICATIONS <i>PROVIDE ONLY PUBLICATIONS THAT ARE ALREADY IN PRINT DURING THE REPORTING PERIOD, I.E. PREVIOUS ACADEMIC YEAR, AND THOSE WHICH WERE FINALLY APPROVED BY THE EDITORIAL AND WITH TUL AFFILIATION (ABSTRACTS FROM CONFERENCE PROCEEDINGS AND POPULAR SCIENCE ARTICLES, MANUALS, SCRIPTS AND TEACHING AIDS ARE NOT PUBLICATIONS)</i>							
No.	AUTHOR / AUTHORS	PUBLICATION TITLE	DOI / ISSN / ISBN NUMBER	NAME OF PUBLISHER / JOURNAL	PLACE OF PUBLICATION/ MONTH AND YEAR OF PUBLICATION	PERCENTAGE (regarding doctoral candidate)	MINISTRY OF SCIENCE AND HIGHER EDUCATION POINTS
1							
2							
II. ACTIVE PARTICIPATION IN CONFERENCES <i>THE CONFERENCE MUST BE SCIENTIFIC IN NATURE AND HAVE THE AFFILIATION OF A UNIVERSITY, A PROFESSIONAL SCIENTIFIC RESEARCH BODY OR A SCIENTIFIC SOCIETY AND BE ORGANIZED WITH THE PARTICIPATION OF A SCIENTIFIC COMMITTEE. (AN INTERNATIONAL CONFERENCE IS UNDERSTOOD AS A CONFERENCE ORGANIZED OUTSIDE THE COUNTRY OR ORGANIZED IN POLAND, IN WHICH AT LEAST 30% OF ACTIVE PARTICIPANTS ARE AFFILIATED TO FOREIGN SCIENTIFIC INSTITUTIONS)</i>							
NO.	CONFERENCE NAME	CONFERENCE ORGANIZER	DATE AND PLACE	TITLE OF THE SPEECH			
1							
F. NATURE OF THE INTERNATIONALISATION OF THE DISSERTATION							
I. DOCTORAL DISSERTATION IN ENGLISH (10 POINTS)							YES/NO
II. SUPERVISOR / CO-SUPERVISOR / AUXILIARY SUPERVISOR FROM ABROAD (10 POINTS)							YES/NO
FUNCTION	NAME AND SURNAME WITH THE ACADEMIC TITLE / DEGREE		COUNTRY	EMPLOYMENT UNIT			
SUPERVISOR							
CO-SUPERVISOR							
AUXILIARY SUPERVISOR							
III. JOINT RESEARCH WITH A FOREIGN CENTRE ALONG WITH THE RANK OF THE CENTRE AND THE NATURE OF THE RESEARCH (MAX. 10 POINTS)							YES/NO
<i>(DETAILED DESCRIPTION OF RESEARCH - UP TO 3000 CHARACTERS WITH SPACES)</i>							
IV. PARTICIPATION IN THE DOUBLE DEGREE / JOINT DEGREE PROGRAMME (40 POINTS)							YES/NO



(DESCRIPTION OF THE JOINT DIPLOMA PROGRAMME, INDICATING THE UNIVERSITY

.....

(date and signature of an employee of the International Cooperation Centre)

G. DOCTORAL CANDIDATE’S ADDITIONAL ACTIVITY

I. PARTICIPATION IN A COURSE ORGANIZED OUTSIDE OF THE TRAINING AT TUL, IMPROVING THE SKILLS OF THE DOCTORAL CANDIDATE AND RELATED TO THE IMPLEMENTED TRAINING – MAXIMUM, TOTAL 10 POINTS

A MAXIMUM OF TWO COURSES SHOULD BE INCLUDED. THE FOLLOWING WILL BE TAKEN INTO CONSIDERATION:

- COURSES COMPLETED NO EARLIER THAN IN 2021 (TAKING INTO ACCOUNT THE START DATE OF THE COURSE) – 5 POINTS
- COURSES FOR WHICH THE DOCTORAL CANDIDATE HAS REGISTERED (E.G. MOOC COURSES) – CONFIRMATION OF REGISTRATION MUST BE ATTACHED -3 POINTS

NO.	COURSE NAME	COURSE ORGANIZER (NAME OF THE COURSE PLATFORM OR COMPANY)	COURSE DATES FROM-TO	A DESCRIPTION OF HOW THE COURSE HAS IMPROVED OR WILL IMPROVE – IN CASE OF REGISTRATION FOR THE COURSE – THE DOCTORAL CANDIDATE’S SKILLS AND KNOWLEDGE IN TERMS OF THE PURSUED DOCTORATE.
1				
2				

II. ACTIVE PARTICIPATION IN PROMOTIONAL ACTIVITIES FOR THE INTERDISCIPLINARY DOCTORAL SCHOOL – 5 POINTS

PLEASE DESCRIBE HOW THE DOCTORAL CANDIDATE HAS CONTRIBUTED TO THE PROMOTION OF IDS TUL (PARTICIPATION IN INTERVIEWS, PROMOTIONAL VIDEOS, ACTIVE CREATION OF SOCIAL MEDIA CONTENT – REQUIRES CONFIRMATION IN THE FORM OF A SCAN) – TO BE COMPLETED BY THE DOCTORAL CANDIDATE.

H. CLOSING STATEMENTS OF THE DOCTORAL CANDIDATE AND THE SUPERVISOR



I declare that I have been instructed about the criminal liability for making false statements and am aware of the potential disciplinary liability for providing false data contained in the application and for violating the regulations in force at the University, IDS TUL and arising from the Act of July 20, 2018, Law on Higher Education and Science (i.e., Journal of Laws of 2021, item 478, as amended). I confirm the accuracy of the data included in the application with my own signature.

INSTRUCTION

Article 233. § 1. Whoever, while giving testimony intended to serve as evidence in judicial proceedings or other proceedings conducted under the Act, testifies untruth or conceals the truth, shall be subject to the penalty of deprivation of liberty for up to 3 years. § 6. The provisions of § 1 [...] shall apply mutatis mutandis to a person who makes a false statement [...] I declare that I have been instructed about criminal liability. I have understood and accepted the above instruction and application, which I confirm with my own signature.

.....

(date and signature of doctoral candidate)

.....

(date and signature of supervisor)



*to the Regulations for Award and Payment of scholarships to Best Foreign Doctoral Candidates
and Doctoral Candidates from Poland Implementing Doctoral Projects in International Cooperation and Pursuing
Joint Degree or Double Degree - within STER Programme - Internationalisation of Doctoral Schools: Curriculum for
advanced doctoral education & training - CADET Academy of TUL*

DECLARATION OF THE PROJECT PARTICIPANT

I, the undersigned, _____,
in connection with participation in the Programme of the Polish National Agency for Academic Exchange
entitled **STER - Internationalisation of Doctoral Schools** in the project entitled "Curriculum for advanced
doctoral education & training - CADET Academy of TUL", I acknowledge that:

1. The administrator of the personal data provided by me is the National Agency for Academic Exchange (Polna 40 00-635 Warsaw), hereinafter referred to as the Agency.
2. The data will be used for the purpose of:
 - 1) implementation of the Agency's tasks specified in the Act of 7 July 2017 on the National Agency for Academic Exchange (Journal of Laws 2017.1530, as amended) (Article 6 (1) (c) of the General Data Protection Regulation - GDPR),
 - 2) conducting inspections, evaluations and statistical studies by the Agency (Article 6 (1) (e) of the GDPR)
3. Personal data may be transferred to the Agency's employees and entities cooperating with the Agency in the performance of its tasks (including the National Information Processing Institute - National Research Institute, al. Niepodległości 188B, 00-608 Warsaw), entities cooperating with the Agency in carrying out inspections, evaluations and statistical studies, authorities authorized by law - in accordance with GDPR.
4. The provision of data is voluntary, but necessary to participate in the implementation of the Programme. Refusal to provide data means leaving the application without consideration or the inability of a specific person to participate in the implementation of the Programme.
 - 1) Personal data will be used for the period provided for by law or necessary for carrying out control, evaluation or statistical studies.
 - 2) The data subject shall have the right to:
 - 1) request access to personal data by the Agency,
 - 2) rectify, delete or limit the use of their personal data,
 - 3) object to the use of their personal data,
 - 4) transfer their personal data,
 - 5) lodge a complaint to the supervisory body (President of the Personal Data Protection Office, ul. Stawki 2, 00-193 Warsaw).

- on the terms set out in the GDPR.

5. Contact details of the data protection officer: Adam Klimowski, odo@nawa.gov.pl.

.....
PLACE AND DATE

.....
**LEGIBLE SIGNATURE OF THE PROJECT
PARTICIPANT¹**



SCHOLARSHIP AGREEMENT No. _____ / STER

Concluded on the day of in Łódź

by and between

Lodz University of Technology, seated at ul. Stefana Żeromskiego 116, 90-924, Łódź,
NIP: 7270021895, REGON: 000001583, hereinafter referred to as “TUL”,

represented by:

dr hab. inż. Agnieszka Ruppert, Professor of the University – Head of the Interdisciplinary Doctoral
School at TUL

countersigned by TUL Bursar

and

Mr/Ms, residing at,
PESEL/passport number¹:, (hereinafter referred to as “**Doctoral
Candidate**”),

hereinafter referred to “**Parties**”.

In connection with the implementation of the project called Curriculum for advanced doctoral education & training – CADET Academy of TUL within the STER Programme – Internationalisation of Doctoral Schools (hereinafter referred to as “**Project**”), in accordance with the Grant Agreement no. PPI/STE/2020/1/00027/U/00001 concluded between Lodz University of Technology and Polish National Agency for Academic Exchange (hereinafter referred to as “the financing institution”) in order to implement Task No. 6 “Award for outstanding cadets – NAWA scholarships”, the Parties hereby agree as follows:

§ 1

1. This Agreement sets forth the terms and conditions of the payment of the NAWA scholarship awarded to a Doctoral Candidate on the basis of the competition documentation in the academic year as part of the implementation of Task 6 of the Project.
2. The purpose of the NAWA scholarship is to support Doctoral Candidates in carrying out international projects, in order for them to obtain a joint or double degree, as well as to create better research and development opportunities for Doctoral Candidates.
3. The NAWA scholarship will be paid, subject to the provisions of clause 4 herein, from the Project funds, separately from the doctoral grant awarded by the Interdisciplinary Doctoral School at TUL (hereinafter referred to as “**IDS TUL**”), in the amount determined in the “Regulations for Award and Payment of Scholarships to Best Foreign Doctoral Candidates and Doctoral Candidates from Poland Implementing Doctoral Projects in International Cooperation

¹ In the case of foreigners who do not have a PESEL number, passport number applies.



and Pursuing Joint or Double Degree" (hereinafter referred to as "**Scholarship Regulations**"), in the amount of PLN 2,500 gross (two thousand five hundred zlotys gross).

4. The NAWA scholarship shall be paid on the condition that funds are available on the Project account. In the event of withholding of further financing by the financing institution or termination of the agreement within the Project, the NAWA scholarship payment may be withheld/cancelled. In case of delay in the transfer of a financial tranche from the financing institution allocated for the scholarship from the Project, the NAWA scholarship payment may be delayed.
5. The NAWA scholarship shall be paid, in accordance with the rules adopted at TUL, by transfer to the Doctoral Candidate's bank account, the one to which the IDS TUL grant is transferred.
6. The payment of the NAWA scholarship shall be made subject to the availability of funds in the Project account. In case of withholding of further funding by the financing institution or termination of the Project agreement, the payment of the NAWA scholarship may be withheld. In case of a delay in the financial tranche from the financing institution intended for the scholarship from the Project, the date of the NAWA scholarship payment may be postponed accordingly.

§ 2

1. The Doctoral Candidate who has been awarded a NAWA scholarship, upon signing this Agreement, shall confirm that he/she has familiarized himself/herself with the provisions of the Project's Scholarship Regulations and undertakes to comply with its provisions under penalty of repayment of funds received under the NAWA Scholarship funding awarded.
2. The Doctoral Candidate shall undertake to fulfill in a timely and diligent manner his/her obligations under the Act of 20 July 2018 (Law on Higher Education and Science – Journal of Laws of 2021, item 478, as amended), the Rules and Regulations of IDS TUL, ordinances, announcements and other internal TUL legal acts, as well as obligations imposed on him/her as a beneficiary of NAWA scholarship financed from the Project funds, along with the obligations arising from this Agreement.
3. In particular, a Doctoral Candidate shall be obliged to:
 - a) timely completion of the research tasks resulting from the Individual Research Plan (hereinafter referred to as IRP) and the curriculum at IDS TUL;
 - b) provide the financing institution and TUL, as well as entities authorised by the financing institution, with requested information, in particular information on the progress of the research tasks completion, resulting from the IRP and the curriculum at IDS TUL, within the period specified in the request for information;
 - c) comply strictly with the Rules and Regulations of IDS TUL, Scholarship Regulations, and the rules defined in the programme and project guidelines.
4. If the Doctoral Candidate fails to fulfill the obligations resulting from receiving the NAWA scholarship, as specified in the Scholarship Regulations and this Agreement, further payment of the NAWA scholarship may be withheld/discontinued.

§ 3

1. This Agreement may be terminated by mutual agreement of the Parties.
2. The Agreement is terminated with immediate effect on the day when the decision to remove the Doctoral Candidate from the register of Doctoral Candidates at IDS TUL becomes final,



or on the day on which the Doctoral Candidate ceased to fulfil his/her obligations under the Scholarship Regulations.

3. The rights and obligations of the Parties under this Agreement may not be transferred to third parties without the consent of TUL.
4. The Doctoral Candidate may not waive part or all of his/her NAWA scholarship for the benefit of other persons.

§ 4

1. Any amendments hereto must be made in writing, otherwise shall be null and void.
2. In matters not regulated by this agreement the following shall apply: Scholarship Regulations, Rules and Regulations of IDS TUL, TUL internal regulations and the provisions of the law generally applicable in the territory of the Republic of Poland.
3. Any disputes arising in connection with the implementation of this agreement will be settled by the Polish court with jurisdiction over TUL.
4. This Agreement has been executed in two language versions, Polish and English. In the event of any inconsistency between the two versions, the Polish version shall prevail.
5. This Agreement has been executed in three counterparts, one for each Party.

Date and signature of the Head of IDS TUL

Date and signature of Doctoral Candidate



ADDITIONAL CONSENT OF THE PARTICIPANT FOR DATA PROCESSING

In addition, I consent to the use of my personal data (name, surname, institution, e-mail, phone number, image) provided in the Programme of the Polish National Agency for Academic Exchange entitled **STER - Internationalisation of Doctoral Schools** in the project entitled "**Curriculum for advanced doctoral education & training - CADET Academy of TUL**", in which I am a participant in order to provide information about the programmes and activities of the Agency in the following scope:

1. newsletter to project participants with news updates,
2. invitations to meetings / webinars,
3. invitations to participate in the recruitment,
4. informing about successes / results.

The basis for the use of data is my consent (Article 6 (1) (a) of the GDPR), which I can withdraw at any time (withdrawal of consent does not affect the lawfulness of the use of data during the period in which the consent was in force). Provision of data for the implementation of the above-mentioned purposes is voluntary.

The data may be transferred to entities cooperating with the Agency in the implementation of the above-mentioned tasks - in line with the provisions on the protection of personal data.

Personal data will be used for up to 5 years from the end of the person's participation in a programme or activity implemented by the Agency or until their consent is withdrawn.

I acknowledge that I have the right to:

1. request from the Agency to access my personal data,
2. rectification, deletion or limitation of the use of my personal data,
3. object to the use of their personal data,
4. lodge a complaint to the supervisory body (President of the Personal Data Protection Office, ul. Stawki 2, 00-193 Warsaw),

- on the terms set out in the GDPR.

Contact details of the data protection officer: Adam Klimowski, odo@nawa.gov.pl.

.....
PLACE AND DATE

.....
LEGIBLE SIGNATURE OF THE PROJECT
PARTICIPANT¹



CRITERIA FOR EVALUATING THE SCIENTIFIC ACHIEVEMENT OF DOCTORAL CANDIDATES

1. Scientific achievements (0 - 30 points)

The three best scientific achievements closely related to the topic of the doctoral dissertation are evaluated in the following categories:

- a) **scientific publications** - papers published in peer-reviewed materials from international conferences included in the current ministerial list and scientific articles included in the current ministerial list of scientific journals and monographs, reaction papers and chapters published by a publishing house included in the current ministerial list of scientific publishers; publications from outside the list - 0 points; the number of partial points awarded for a publication is equal to the number of points from the above-mentioned list multiplied by the percentage share of the doctoral candidate in the creation of the work;

Confirmation:

Scientific article - a copy of the pages containing the title of the article, name and surname of the author / authors and the date of publication (month and year), statement on the percentage share of the doctoral candidate in the creation of the work, certified by co-authors or, in the case of co-authors from outside Poland, certified by the Supervisor.

In the case of articles accepted for publication, a letter confirmed by the supervisor should be presented from the editor of the journal.

Monograph, edited work, chapter - copy of pages including monograph/chapter title, name and surname of the author / authors, year and month of publication, table of contents and ISBN number, declaration on the percentage share of the doctoral candidate in the creation of the work, certified by co-authors or, in the case of co-authors from outside Poland, certified by the Supervisor. In the absence of pages containing the month of publication, a confirmation from the editor in which the month is indicated should be provided.

- b) **active participation (presentation) in an international conference** - the number of partial points obtained by the doctoral candidate for active participation in an international conference is equal to 5 partial points (a maximum of one achievement from this category can be shown).

Confirmation:

a certificate or confirmation from the organizer of participation in the conference, confirmation that the conference has a scientific committee, a copy of pages from conference materials containing the date and name of the conference, a schedule of speeches indicating the time of the lecture (an oral presentation must last at least 10 minutes - according to the schedule) and a summary of the paper. In the absence of a clear identification of the presenter in the conference materials, a statement from the co-authors is required, or in the case of co-authors from outside Poland, a statement from the Supervisor.

A doctoral candidate may receive a maximum of 30 points for scientific achievements. The maximum number of points is awarded to a candidate who obtained at least 100 points. in accordance with the above-mentioned list,



the remaining doctoral candidates receive points according to the proportional conversion in accordance with the formula:

$$o = \frac{oc \times 30}{100}$$

o - number of points received by the doctoral candidate for scientific achievements related to the discipline,

oc - partial number of points received by the doctoral candidate for scientific achievements related to the discipline,

2. The nature of internationalisation of the doctoral dissertation (0-70 points)

- a) Doctoral dissertation in English - 10 points
- b) Supervisor / co-supervisor / auxiliary supervisor from abroad - 10 points.
- c) Joint research with a foreign centre along with the importance of the centre and the nature of the research - 20 points.
- d) Participation in the double degree / joint degree programme - 30 points.

3. Additional activity of the doctoral candidate (0-15 points)

- a) **Participation in an additional course organized outside of university training, improving the skills of a doctoral candidate** – 10 points.

Up to two course-related items indicated by the doctoral candidate are evaluated:

Course completed between 2021 and the date preceding the submission of the Application for NAWA scholarship – 5 points.

Confirmation of participation in the form of a certificate must be provided.

Confirmation of registration for a course which will end by December 31, 2023 – 3 points.

Confirmation should be provided in the form of a scan of the e-mail confirming registration or other proof of registration including the name of the course, date and doctoral candidate's personal data.

- b) **Active participation of the Doctoral Candidate in promotional activities for the Interdisciplinary Doctoral School** – 5 points

Ability to demonstrate participation in films promoting IDS TUL, active creation of IDS TUL social media content as well as other activities, with the confirmation attached, for the decision of the Committee.